



**HIGHER EDUCATION ACT ANNUAL DISCLOSURE NOTICE**  
**CONSUMER INFORMATION FOR PROSPECTIVE AND CURRENT RACC STUDENTS, FACULTY AND STAFF**

The Higher Education Act (HEA), as amended by the Higher Education Opportunity Act of 2008 (HEOA) requires all colleges and universities to make an annual, direct disclosure to all prospective and current students, faculty, and staff of the availability of information on student financial assistance and other disclosures relating to institutional operations. Unless a direct disclosure is specifically required, Reading Area Community College disclosures are provided through institutional student consumer information such as specific websites and routine written, digital and asynchronous communication. Required disclosures have been categorized into four topics as noted below and are available at: <https://www.racc.edu/heoa>

<p><b><u>General Institutional Information</u></b></p> <ul style="list-style-type: none"> <li>• Privacy of Student Records (FERPA)</li> <li>• Facilities &amp; Services for Students with Disabilities</li> <li>• Student Diversity</li> <li>• Cost of Attendance</li> <li>• Refund Policy and Requirements for Withdrawal &amp; Return of Federal Financial Aid</li> <li>• Textbook Information</li> <li>• Educational Programs</li> <li>• Instructional Facilities</li> <li>• Faculty</li> <li>• Transfer of Credit Policies</li> <li>• Articulation Agreements</li> <li>• Accreditation, Approval, and Licensure of Institution and Programs</li> <li>• Grievance Policies</li> <li>• Student Initiated Request for Review of Grades</li> <li>• Computer Use, Copyright &amp; File Sharing Policy</li> <li>• Veteran Educational Benefits</li> </ul>	<p><b><u>Student Financial Assistance</u></b></p> <ul style="list-style-type: none"> <li>• Student Financial Aid Programs</li> <li>• Financial Aid Rights and Responsibilities</li> <li>• Institutional Code of Conduct for Education Loans</li> <li>• Net Price Calculator</li> <li>• US Department of Education – College Navigator website</li> <li>• State Grant Assistance</li> </ul> <p><b><u>Campus Health and Safety</u></b></p> <ul style="list-style-type: none"> <li>• Annual Security Report</li> <li>• Campus Security Policies &amp; Resources</li> <li>• Crime Statistics &amp; Crime Log</li> <li>• Alcohol and Drug policies</li> <li>• Alcohol and Drug Abuse Prevention Program</li> <li>• Title IX and Gender-Based Discrimination Policy &amp; Resources</li> <li>• Sex Offender Registry</li> </ul>	<p><b><u>Student Outcomes</u></b></p> <ul style="list-style-type: none"> <li>• Retention Rates</li> <li>• Graduation Rates</li> <li>• Transfer-out Rates</li> <li>• Career &amp; Placement Services</li> <li>• Job Placement for Graduates</li> </ul> <p><b><u>Voter Registration</u></b></p> <ul style="list-style-type: none"> <li>• Information and forms</li> </ul>
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The Financial Aid Office processes all student financial assistance.

	FEDERAL SCHOOL CODE 010388	COMMONWEALTH OF PENNSYLVANIA	RACC
TYPES OF STUDENT FINANCIAL ASSISTANCE	<ul style="list-style-type: none"> <li>• Federal Pell Grants</li> <li>• Federal Supplemental Educational Opportunity Grants</li> <li>• Federal Work-Study</li> <li>• Federal Direct Student Loans</li> <li>• Federal Direct PLUS Loans</li> <li>• National Guard VA EAP</li> </ul>	<ul style="list-style-type: none"> <li>• PHEAA</li> <li>• PHEAA PATH</li> <li>• PHEAA RTSS</li> <li>• PHEAA Target Industry</li> <li>• CHAFFEE</li> </ul>	<ul style="list-style-type: none"> <li>• Unemployed Retraining Waiver</li> <li>• Clinical Credit Bank</li> <li>• Senior Citizen Waiver</li> <li>• Advantage Program</li> <li>• Presidential Scholarship</li> <li>• DE/EA Scholarship</li> </ul>

	FINANCIAL AID OFFICE	FAFSA LAB	VIRTUAL FAFSA LAB
ADDRESS	PO Box 1706 10 South Second St Reading PA 19603-1706		
PHONE	610-607-6225		
FAX	610-607-6290		
EMAIL	<a href="mailto:financialaid@racc.edu">financialaid@racc.edu</a>		
WEB-SITE	<a href="https://www.racc.edu/admissions/financial-aid">https://www.racc.edu/admissions/financial-aid</a>		
OFFICE HOURS	Berks Hall Room B-107  8:00 am - 5:00 pm -- Monday, Thursday, and Friday  8:00 am – 7:30 pm – Tuesday, Wednesday	Berks Hall Room B-127  9:00 am - 5:00 pm -- Monday, Thursday, and Friday  8:00 am – 7:30 pm – Tuesday, Wednesday	<a href="#">Visit the Link on our Webpage</a>  5:00 pm – 7:30 pm –Tuesday and Wednesday

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Please contact the [Financial Aid Office](#) if you desire a printed copy of either the complete disclosures or this annual notice.

Sincerely,  
Benjamin Rosenberger  
Executive Director of Financial Aid/Registrar