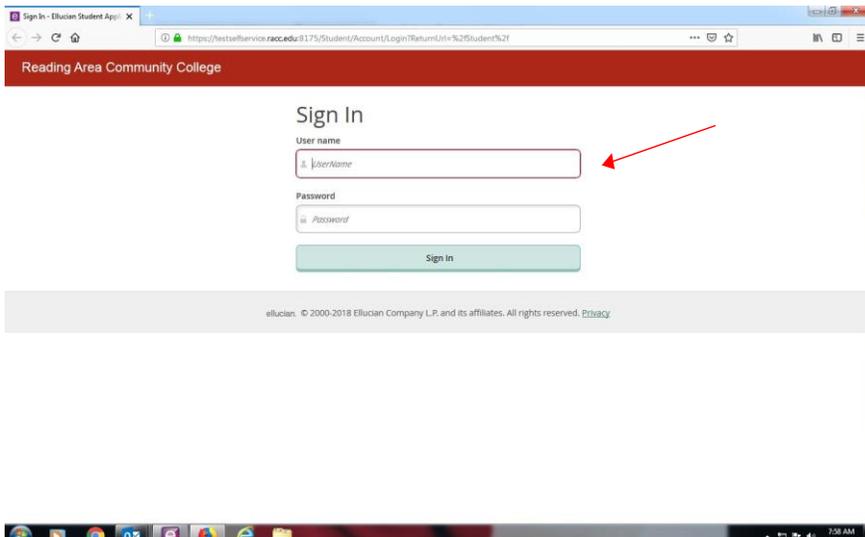
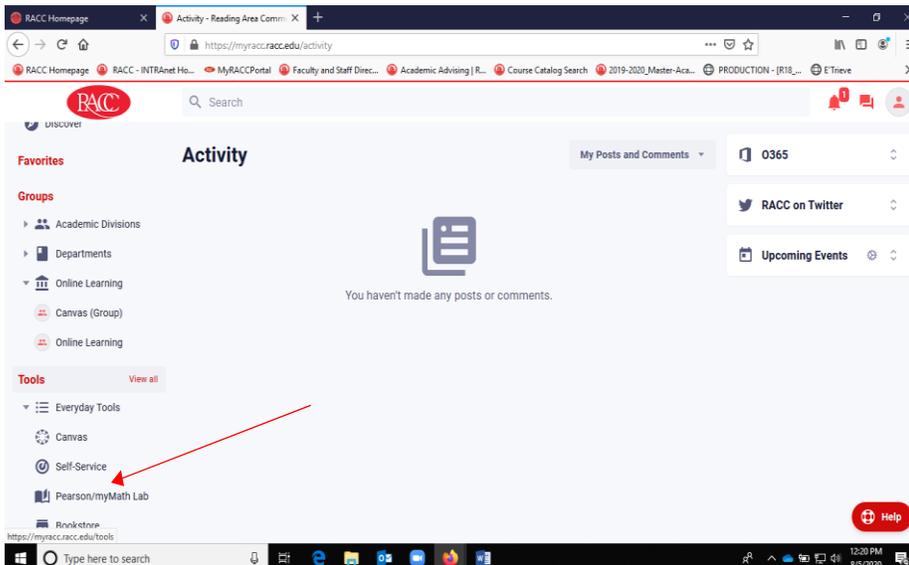


# Nursing Petition Instructions

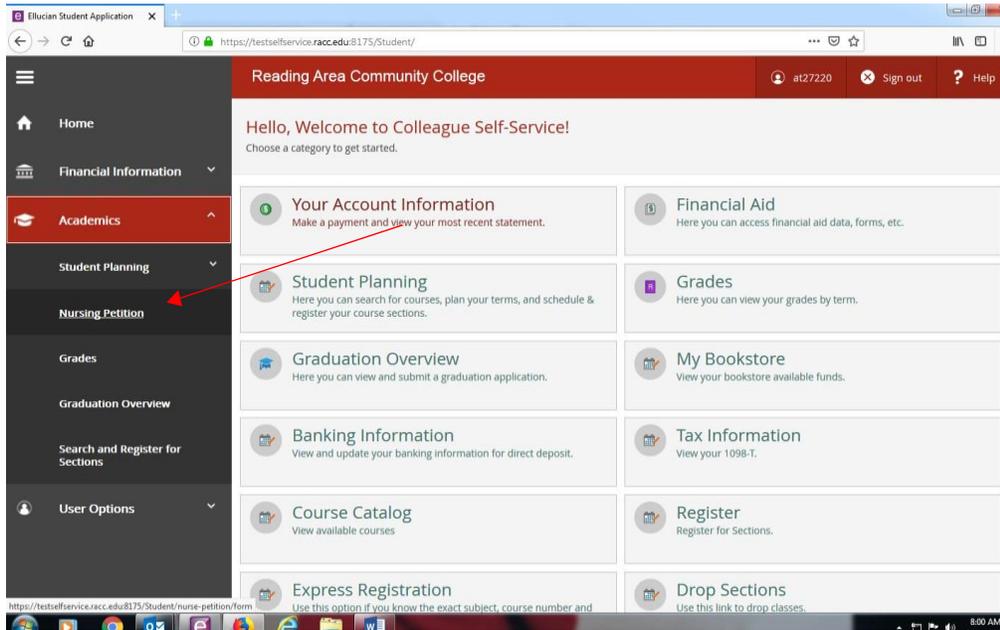
1. Sign in to your MyRacc Student Portal with your username and password.



2. Click on Everyday Tools, then click on Self-Service.

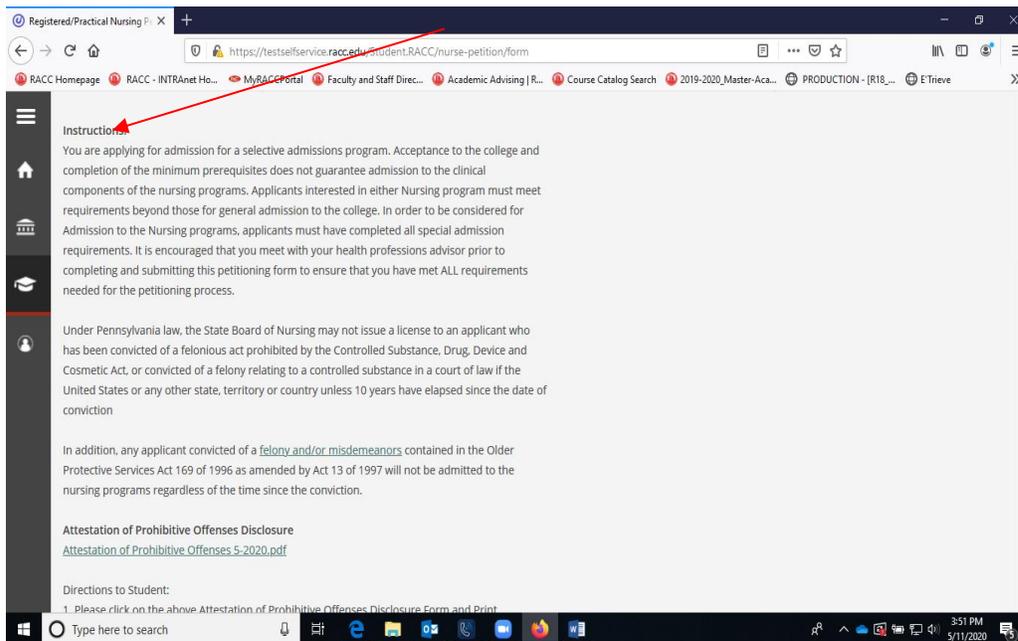


### 3. Under Academics, click 'Nursing Petition'.



The screenshot shows the RACC Student Self-Service portal. The navigation menu on the left includes Home, Financial Information, Academics (highlighted in red), Student Planning, Nursing Petition (indicated by a red arrow), Grades, Graduation Overview, Search and Register for Sections, and User Options. The main content area displays a grid of service tiles: Your Account Information, Financial Aid, Student Planning (indicated by a red arrow), Grades, Graduation Overview, My Bookstore, Banking Information, Tax Information, Course Catalog, Register, Express Registration, and Drop Sections.

### 4. Review instructions.



The screenshot shows the 'Nursing Petition' instructions page. The left navigation menu has 'Instructions' highlighted in red, with a red arrow pointing to it. The main content area contains the following text:

**Instructions**

You are applying for admission for a selective admissions program. Acceptance to the college and completion of the minimum prerequisites does not guarantee admission to the clinical components of the nursing programs. Applicants interested in either Nursing program must meet requirements beyond those for general admission to the college. In order to be considered for Admission to the Nursing programs, applicants must have completed all special admission requirements. It is encouraged that you meet with your health professions advisor prior to completing and submitting this petitioning form to ensure that you have met ALL requirements needed for the petitioning process.

Under Pennsylvania law, the State Board of Nursing may not issue a license to an applicant who has been convicted of a felonious act prohibited by the Controlled Substance, Drug, Device and Cosmetic Act, or convicted of a felony relating to a controlled substance in a court of law if the United States or any other state, territory or country unless 10 years have elapsed since the date of conviction

In addition, any applicant convicted of a felony and/or misdemeanors contained in the Older Protective Services Act 169 of 1996 as amended by Act 13 of 1997 will not be admitted to the nursing programs regardless of the time since the conviction.

**Attestation of Prohibitive Offenses Disclosure**  
[Attestation of Prohibitive Offenses 5-2020.pdf](#)

Directions to Student:  
1. Please click on the above Attestation of Prohibitive Offenses Disclosure Form and Print

5. Please enter your most current address and contact information and select appropriate Nursing Program of Study.

6. Please select each box after you read each statement carefully.

## 7. Sign your name electronically.

Registered/Practical Nursing P... X

https://testselfservice.racc.edu/StudentRACC/nurse-petition/form

RACC Homepage RACC - INTRAnet Ho... MyRACCPortal Faculty and Staff Direc... Academic Advising | R... Course Catalog Search 2019-2020\_Master-Aca... PRODUCTION - [R18\_... E Retrieve

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Page 1 with Initials, less than 1.5MB \*

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Page 2 with Signature, less than 1.5MB \*

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### Signature

e Signature \*

e Signature

Date

5/11/2020

Submit

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Type here to search

3:54 PM 5/11/2020

8. You will receive an email confirmation page that outlines any and all missing requirements. If you do not receive a confirmation email, please contact health professions advising at [hpadvising@racc.edu](mailto:hpadvising@racc.edu)