



Your next step: meet with an advisor to review your account, discuss programs, and register for courses.

**How to Connect with an Advisor:**

**Drop-in Advising (remote or in person)**

Monday 9AM - 3PM  
Tuesday and Wednesday 9AM - 6PM  
Thursday 9AM - 3PM  
Friday 10AM - 2PM  
**In person:** Berks Hall 209  
**Remote:** Call 610-607-6245

**To Schedule an In Person, Virtual or Phone Appointment with an Advisor**

- Call 610-607-6245
- Email [advising@racc.edu](mailto:advising@racc.edu)
- Schedule directly with an advisor by clicking on the Calendar link of the advisor assigned to your major. Appointments are available by phone, remotely via Zoom or in person.
- *An appointment confirmation with instructions on how to access your appointment will be sent to the email you provide.*

**Prior to your appointment, log into MyRACC and set up your account.  
Instructions are included at the end of this document**

 Arts and Humanities
Art AA Communications AA Liberal Arts AA
<hr/> <b>Dan Glass</b> Schedule appointment: <a href="https://calendly.com/dglass-racc">https://calendly.com/dglass-racc</a> Sr. Academic Advisor/Completion Coach dglass@racc.edu    610-372-4721, ext. 5119

 Business
Accounting AA, AAS, Certificate Bookkeeping Certificate Business Administration AA Business Management AAS, Certificate
<hr/> <b>Seeta Rees, PhD</b> Schedule Appointment: <a href="https://calendly.com/srees/academic-advising">https://calendly.com/srees/academic-advising</a> Sr. Academic Advisor Retention Specialist srees@racc.edu    610-372-4721, ext. 5072



## Computer and Information Technology

Computer Information Systems AA  
Computer Technology AAS  
Cyber Defense Certificate  
Network Support Specialist Certificate  
Web Site Development AAS, Certificate

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**Stephanie Giddens** Schedule appointment: <https://calendly.com/sgiddens-1/appointment?>  
Sr. Academic Advisor Retention Specialist  
sgiddens@racc.edu 610-372-4721, ext. 5070



## Education

Early Childhood Management AAS  
Early Childhood Teaching (PreK-Gr4) AAS  
Early Childhood CDA Prep Certificate  
Early Childhood Director Certificate  
Elementary Education ( Gr 4-8) AA  
Secondary Education AA

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**Jane Dietrich** Schedule Appointment: <https://calendly.com/jdietrich>  
Sr. Academic Advisor / Transfer Specialist  
jdietrich@racc.edu 610-372-4721, ext. 5271

**Nancy Jackson**  
Faculty Advisor  
[njackson@racc.edu](mailto:njackson@racc.edu) Call the Advising Center to schedule an appointment – 610-607-6245



## Health Sciences

Health Science AS

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**Debra Hettinger** Schedule Appointment: <https://calendly.com/dhettinger>  
dhettinger@racc.edu 610-372-4721, ext. 5130  
Sr. Academic Advisor/EUT Coordinator

Nursing AAS  
Practical Nursing Certificate

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**Tracey Rudnick** Schedule Appointment: <https://calendly.com/trudnick>  
Sr. Academic Advisor - Health Professions Specialist  
trudnick@racc.edu 610-372-4721, ext. 5067

Medical Lab Technician AAS  
Respiratory Care AAS

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Call the **Advising Center** at 610-607-6245 to schedule an appointment



## Industrial and Manufacturing

Industrial Maintenance Technician Certificate  
Machine Tool Technology AAS  
Mechatronics Engineering Technology AAS, CC

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**Judy Vecchio**

Career Coach

[jvecchio@racc.edu](mailto:jvecchio@racc.edu) 610-372-4721, ext. 5716



## STEM (Science, Technology, Engineering, and Math)

Electric Utility Technology (EUT) AAS  
Engineering AS  
Nanoscience Technology AAS, Certificate  
Science AS  
Technology Studies, AAS

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**Debra Hettinger** Schedule Appointment: <https://calendly.com/dhettinger>

[dhettinger@racc.edu](mailto:dhettinger@racc.edu) 610-372-4721, ext. 5130

Sr. Academic Advisor/EUT Coordinator



## Office Technology

Administrative Office Specialist AAS, Certificate  
Medical Coding and Billing Specialist AAS  
Medical Office / Health Records Specialist AAS, Certificate

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**Stephanie Giddens** Schedule appointment: <https://calendly.com/sgiddens-1/appointment?>

Sr. Academic Advisor Retention Specialist

[sgiddens@racc.edu](mailto:sgiddens@racc.edu) 610-372-4721, ext. 5070



## Social and Human Services

Addictions Studies / Human Services AA  
Criminal Justice AAS

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**Dan Glass** Schedule appointment: <https://calendly.com/dglass-racc>

Sr. Academic Advisor/Completion Coach

[dglass@racc.edu](mailto:dglass@racc.edu) 610-372-4721, ext. 5119

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Psychology AA  
Social Science AA  
Social Work AA

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**Jane Dietrich** Schedule Appointment: <https://calendly.com/jdietrich>

Sr. Academic Advisor / Transfer Specialist

[jdietrich@racc.edu](mailto:jdietrich@racc.edu) 610-372-4721, ext. 5271



## STEM (Science, Technology, Engineering, and Math)

Electric Utility Technology (EUT) AAS  
Engineering AS  
Nanoscience Technology AAS, Certificate  
Science AS  
Technology Studies, AAS

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**Debra Hettinger** Schedule Appointment: <https://calendly.com/dhettinger>  
dhettinger@racc.edu 610-372-4721, ext. 5130  
Sr. Academic Advisor/EUT Coordinator

## Undecided

General Studies / Undecided

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**Kaila Tirado** To schedule an appointment: <https://calendly.com/kdtirado>  
Sr. Academic Advisor/Career Development Specialist  
ktirado@racc.edu 610-372-4721, ext.

## MAKE TECHNOLOGY WORK FOR YOU!

Using technology is an important part of being successful in college. Help yourself by learning what technology you will need and how to use it. **MyRACC** is the starting place for most student services that are available online.



To login, go to <https://myracc.racc.edu> and select the First-time Users link. Then complete the following steps:

### First-Time User Login

- Step 1. Go to [MyRACC](#) and click the link for "First-Time Users"
- Step 2. Enter your username and click continue. Your user name is the first initial of your first name, first initial of your last name, and the last 5 digits of your student id number (ab12345). Your student ID number is located on your admissions letter. If you do not know your student ID, please contact the Welcome Center at 610-607-6224 for assistance.
- Step 3. Enter your last name and click continue
- Step 4. You will next be prompted to create your new password. Please read the Password Complexity Rules. Enter your password and click continue
- Step 5. Follow the prompts to set up your security questions and account.

For login assistance, leave a message with the IT Help Desk at 610.372.4721, ext. 5171 or send an email to [helpdesk@racc.edu](mailto:helpdesk@racc.edu). Include your full name and student ID number in your message or email.

In the MyRACC portal, you can access your Student Email, Self Service and Canvas