



## Medical Insurance & Billing Specialist

Medical Insurance and Billing Specialists are essential in the healthcare industry. These key staff members navigate the insurance process, understand coverage, verify benefits, apply codes for billing, and often work with patients to explain invoices. Our program equips you with the skills and knowledge you'll need to success in your new career! New classes start every 6 weeks!

### ***How long does it take to complete?***

The program runs in four 6-week modules. The internship of 150 hours follows the three classroom instruction modules.

### ***What does this program cost?***

The cost for the program is \$7,010.00.

### ***Are there additional costs?***

Yes. You will be responsible for the cost of books and supplies. Estimated fees \$1,252.15.

### ***Is financial aid available?***

Yes! You can apply for financial aid. Help with completing the FAFSA (Free Application for Federal Student Aid) application is available in Berks Hall Room B106. No appointment necessary.

### ***Are there scholarships?***

RACC does not offer scholarships for this program at this time.

### ***What are the requirements?***

Please call 610.375.8188 or visit [racc.edu/careertraining](http://racc.edu/careertraining) to complete an interest form.



### ***What classes will I take?***

Module 1: Business English I, Culture and Patient Care, Intro to Insurance, Keyboarding I, Medical Office Procedures I, Medical Terminology I & Anatomy, & Word Processing . 150 hours.

Module 2: Business English II, Dental Coding, Business Math, Medical Office Procedures II, Medical Terminology II & Anatomy, Medical Insurance & Coding I, Word Processing II. 168 hours.

Module 3: Career Seminar I, Human Diseases & Disorders, SimChart, Spreadsheets I, Medical Terminology III & Anatomy, Medical Insurance & Coding II, Microsoft Outlook Seminar and Internet Workshop. 159 Hours.

Module 4: Keyboarding II, Career Seminar II and Internship 162 hours.

