

READING AREA COMMUNITY COLLEGE
CURRICULUM GUIDE –Business Administration (BUS AA) – 63 credits

8 SEMESTER PLAN Catalog: 2010-12

Note: If need pre-college reading/writing/math courses, you can complete the program in eight (8) semesters by following this plan. If you take classes during summer sessions, you can complete sooner.

FIRST SEMESTER

FALL SEMESTER I (8-12 credits)

| Course | Course Description | SEM | CR | GR |
|---------|---|-----|----|----|
| ORI 102 | Coll. Success Strategies | A | 2 | |
| COM 021 | Basics of College Reading | A | 3 | |
| COM 040 | BCW I w/workshop OR | A | 4 | |
| COM 041 | Basics College Writing I | | 3 | |
| COM 031 | Basics of College Study Skills (optional) | A | 3 | |

SECOND SEMESTER

SPRING SEMESTER I (6-13 credits)

| Course | Course Description | SEM | CR | GR |
|---------|---------------------------|-----|----|----|
| COM 061 | Advanced reading | A | 3 | |
| COM 050 | BCW II W/workshop OR | A | 4 | |
| COM 051 | Basics College Writing II | | 3 | |
| MAT 010 | Math Skills Review OR | A | 0 | |
| MAT 020 | Basics of College Math | | 3 | |

THIRD SEMESTER

FALL SEMESTER II (12 credits)

| Course | Course Description | SEM | CR | GR |
|---------|--------------------------|-----|----|----|
| COM 121 | English Composition | A | 3 | |
| ENV 130 | Environment | A | 3 | |
| BUS 100 | Introduction to Business | A | 3 | |
| MAT 020 | Basics of College Math | A | 3 | |

FOURTH SEMESTER

SPRING SEMESTER II (12 credits)

| Course | Course Description | SEM | CR | GR |
|----------|--------------------------|-----|----|----|
| COM 131 | Composition & Literature | A | 3 | |
| Gen. Ed. | Humanities 1 | A | 3 | |
| MGT 100 | Principles of Management | A | 3 | |
| MAT 030 | Algebra I | A | 3 | |

FIFTH SEMESTER

FALL SEMESTER III (12 credits)

| Course | Course Description | SEM | CR | GR |
|----------|--------------------|-----|----|----|
| Gen. Ed. | Social Science 1 | A | 3 | |
| Gen. Ed. | Humanities 2 | A | 3 | |
| BUS 200 | Microeconomics | A | 3 | |
| Gen. Ed. | MAT course | A | 3 | |

SIXTH SEMESTER

SPRING SEMESTER III (13 credits)

| Course | Course Description | SEM | CR | GR |
|------------|----------------------------|--------|----|----|
| IFT 110 | Microcomputer Applications | A | 3 | |
| Gen. Ed. | Science w/lab | A | 4 | |
| Elective 1 | See advisor | Varies | 3 | |
| Elective 2 | See advisor | Varies | 3 | |

SEVENTH SEMESTER

FALL SEMESTER IV (9 credits)

| Course | Course Description | SEM | CR | GR |
|------------|--------------------|--------|----|----|
| BUS 201 | Macroeconomics | A | 3 | |
| Gen. Ed. | Elective | A | 3 | |
| Elective 3 | See advisor | Varies | 3 | |

EIGHTH SEMESTER

SPRING SEMESTER IV (9 credits)

| Course | Course Description | SEM | CR | GR |
|------------|----------------------|--------|----|----|
| Gen. Ed. | Social Science 2 | A | 3 | |
| ACC 105 | Financial Accounting | A | 3 | |
| Elective 4 | See advisor | Varies | 3 | |